

*United States Court of Appeals  
for the Second Circuit*



**VACANCY ANNOUNCEMENT**

*Reference# FY10-16*

***Position Title:*** Second and Third Year Law School Externs (NON-PAYING)  
Full-time, starting in May 2010 and ending in August 2010.

***Location:*** Office of Legal Affairs, Staff Counsel's Office  
NYC, NY

***Closing:*** Resumes will be reviewed as received, until filled.

***Position Overview:*** Externs will work in the Office of Legal Affairs. They will work closely with Staff Counsel/Circuit Mediators and will attend and assist with the preparation for pre-argument conferences as well as follow-up conferences. Duties include: reviewing and analyzing cases; conducting legal research; writing legal memoranda; the opportunity to draft bench memoranda; and communicating with appellate counsel as well as other Court personnel. In addition, externs will have the opportunity to attend oral arguments and observe the workings of the Second Circuit.

***Requirements:*** Applicants must be in good academic standing, possess excellent research and writing skills, and be able to work independently. Must be able to work full-time starting at the end of May 2010 until August 2010. Up to two positions may be filled.

**Please submit a cover letter detailing the dates and times that you will be available to work, resume, law school transcript, and writing sample to:**

United States Court of Appeals, Second Circuit

[camp\\_appications@ca2.uscourts.gov](mailto:camp_appications@ca2.uscourts.gov)

Please include reference #FY10-16 on the cover letter

**THE APPLICANT SELECTED FOR THE POSITION IS SUBJECT TO A BACKGROUND CHECK**

**EQUAL OPPORTUNITY EMPLOYER**